

**PARKS & RECREATION COMMITTEE**  
CITY OF LINCOLN  
**MINUTES MARCH 1, 2017 MEETING**

**Attendees:** Alex Floyd, Paul Harrison, James Haufler, Tim Monelo, Richard Moore, Roger Ueltzen & Kelly Velasco

**Absent:** Jim Datzman, Dan Gilliam & Gabe Hydrick

**Guests:** Byron Chapman

**Motion for Minutes Approval:** Minutes from December 7, 2016, motion by James Haufler, Alex Floyd 2<sup>nd</sup>.

**ITEMS DISCUSSED AND ACTION NOTED:**

**6: ACTION ITEMS**

**A: New Committee Officers:** Motion for Richard Moore as Chair, Tim Monelo, second by James Haufler, all in favor. Motion for Kelly Velasco as Vice Chair, Roger Ueltzen, second by Tim Monelo, all in favor.

**B: 2017 P&R Goals:** Motion to except, pending the removal of the reference to the Mel Ewing interpretive park proposal (restated goals attached) James Haufler, second by Paul Harrison, all in favor.

**C: Master Fees:**

- **McBean Stadium Rental Fees:** Stadium will be rented for baseball events only. Motion for approval, Tim Monelo, second by Roger Ueltzen, all in favor.
- **Jimenez Tennis Courts** discussion was tabled for additional study
- **Park Space Rentals** the proposed rental fees for daily use of the shade structures at Nathan Dubin Park, Palo Verde Park, Markham Ravine Park and the Band Stand at McBean Park. Motion for approval, James Haufler, second by Tim Monelo, all in favor.

**D: New Recreation Position:** The Rec Department has done a great job in increasing their cost recovery (was + \$92,914 in 2015/2016) through some cost cutting but primarily through the addition of new programs and events. Motion to recommend new Recreation Coordinator position to Council, Kelly Velasco, second by Paul Harrison, all in favor.

**7: STAFF UPDATES:**

**A: Park & Rec Master Plan:** (Jennifer Hanson) – the Parks & Rec Standards Matrix has been approved by the City Council and will now be used in discussions with developers in the planning of new parks. A City owned land map was requested by the Committee **ACTION: Jennifer Hanson** It was also requested that the City provide the address for City owned parks and the date the park opened **ACTION: Doug Brown**

**B: Non-Smoking Ordinance:** (Jennifer Hanson) – the non-smoking policy will now be included within a broader Parks Exclusion ordinance which will be brought before the City Council at their April workshop. **ACTION: Jennifer Hanson**

**C: Field Sponsorship Program:** (Doug Brown) – nothing to report on new sales – current Field Sponsorship banners will be rehung at Foskett over the next 2 weeks **ACTION: Doug Brown**  
**D: Foskett Improvement:** (Scott Boynton) – procurement of dugout and spectator shade covers is underway with installation expected to be completed within 2 months and the procurement and installation of shade trees is underway with a target completion date before the hot summer weather arrives. **ACTION: Scott Boynton**

**E: New Park Status:** (Scott Boynton)

- Chief Jimenez Park – the final surface will be placed on the tennis courts once it stops raining and then they will be ready to go. **ACTION: Scott Boynton**
- Nathan Dubin Park – construction has been delayed by the rain with completion and the grand opening 3 to 4 months out. **ACTION: Scott Boynton**

**8: COMMITTEE BUSINESS:**

**A: Parks Oversight Program** (Roger Ueltzen) – the Committee has established a new Parks Oversight Program whereby each of the Committee members have agreed to keep an eye on (i.e., visit periodically) on assigned parks and report to staff any observed health or safety issues. **ACTION: P&R Committee** – see attached table

**B: Trail Assessment Sub-committee Report** (Jim Haufler, Tim Monelo & Kelly Velasco) – this sub-committee was established 3 months ago to assess Lincoln's trails. During this time they have walked all of Lincoln's trails and have found the vast majority of them to be in good shape. The sub-committee has drafted a summary report (copy attached) containing a summary of their observations and recommendations for City staff consideration. **ACTION: City Staff**

**C: News Messenger Articles** (Jim Datzman) – to be continued on a regular basis **ACTION: Jim Datzman**

**NEXT SCHEDULED MEETING:** Wednesday, June 7, 2017

## **Parks and Recreation Committee**

### **2017 GOALS**

Final

#### **1. Assessments**

Implement recommendations from the 2016 action meetings with City staff. Continue to focus on youth sports (i.e., Little League, etc.) and again hold the annual meeting of the primary park and facility users to obtain updates re their needs and concerns. At mid-year conduct another parks & facilities assessment and update the report accordingly. Prepare CY 2017 Assessment Project Update report.

##### **a. Parks**

In addition to performing our on-going assessments of our Lincoln Parks and facilities, in 2017 we will also:

- establish a Parks Oversight program where committee members will be responsible for keeping an eye on assigned parks; (New)

- review the feasibility of establishing a park next to the Community Center; (New)

- champion the establishment of a Sports Wall at Joiner Park; (New)

- continue to champion a “no-smoking” ordinance for Lincoln Parks

##### **b. Facilities**

Complete a thorough review and assessment of all facilities managed by the Rec Department and provide recommendations for improvements.

##### **c. Trails (New)**

A Trails assessment sub-committee was established at the end of last year complete an assessment of current and planned Lincoln trails. Their initial report will be submitted in March.

##### **d. Programs (New)**

Establish a Programs sub-committee to assess current programs and make recommendations for additions/improvements.

#### **2. Parks & Recreation Master Plan**

- a. Continue working with the Parks & Rec Master Plan Committee

- b. Enhancing current parks – including a discussion re adding sports walls at current and future parks

#### **3. New Development Review process**

Work with Community Development to define where in the development review process it would be appropriate for the Parks & Rec Committee to provide input – discussions underway

#### **4. Sports Tourism**

Continue to champion the sports tourism opportunity for Lincoln and Placer Valley

- distribute 2017 Lincoln Dining map and update maps at Foskett and Wilson and add a map display case at McBean Stadium

- McBean Stadium Phase 1 – completed- looks great – just needs some final pieces

- McBean Stadium Phase 1.5 – participating on a stakeholders committee to identify near term improvements

- McBean Stadium Phase 2 – support City Staff, the Friends of McBean Park and others involved with the successful implementation of the Phase 2 project

- complete the approved and funded Foskett Regional Park enhancements

- continue the informal relationship with PVT and champion the relationship = recognition for their financial support of Lincoln projects

**5. Grant Funding**

Identify grant opportunities that would be beneficial to Lincoln's Park and Recreation programs and support staff in pursuing same

**6. Community Education**

Continue to promote public interest via monthly articles to the Lincoln News Messenger and develop other means of communications as part of the process. (i.e. special articles, videotapes, etc.)

- including assessing the feasibility of having a Lincoln Sports Wall of Fame (New)

**7. New Committee Member Orientation**

Keep the new committee member orientation book up-to-date so as to be able to inform new committee members of committee rules and regulations, frequency of meetings, goals and objectives, etc.

**8. City/School District Joint Use Policy**

Continue to work with staff and the School District to ensure that Lincoln residents have access to citywide recreation facilities.

**9. Field Sponsorship Project**

Continue to assist staff in securing participation in the Field Sponsorship/banner program.

**10. Annual Mayor's Cup Golf Tournament**

Assist staff with the annual Mayor's Cup Golf Tournament scheduled for \_\_\_\_\_

**11. Other areas that are being studied include:**

- Community Gardens – Paul Harrison
- Disc Golf – Alex Floyd
- Skateboard Park – Tim Monelo
- Sports Wall – Richard Moore
- Fishing Ponds – Jim Datzman (new)